



# NMCRL OFFLINE Redesign Downloads

## Help File

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**PREPARED FOR**  
NMCRL OFFLINE Subscribers

**PRESENTED BY**  
NMCRL Team  
NSPA LB-LC / IT-CC





 **NSPA**  
NATO SUPPORT AND PROCUREMENT AGENCY

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Security ( [show explanation](#) )

This is a public or shared computer  
 This is a secure computer

---

Logon Name:

Password:

[Forgotten password?](#)

If you encounter any technical issue, please refer to the points of contact available on the [ePortal website](#).

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 **NSPA**  
NATO SUPPORT AND PROCUREMENT AGENCY

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Go at NSPA ePORTAL and login with your Master administrator credentials:  
<https://eportal.nspa.nato.int/passport>



The screenshot displays a web interface with three tabs. The top tab is 'NMCRL Image Management' with a search input field and an 'Enter' button. The middle tab, 'NMCRL OFFLINE (NATO Master Catalogue of References for Logistics)', is highlighted with a red border and contains a description of the tool and its search capabilities, along with an 'Enter' button. The bottom tab is 'NCAGE (NATO Commercial And Governmental Entities)'. Each tab includes a DNA helix graphic on the left and a right-pointing arrow on the right.

Tabs with different applications appear according to your access rights.

Click on **NMCRL Offline Tab**.

In case you do not see it, you are not set as a Master administrator for NMCRL OFFLINE downloads. Please contact [nmcrl@nspa.nato.int](mailto:nmcrl@nspa.nato.int).



# NMCRL Offline Redesign – download the files



Home Offline Download

## NMCRL Offline

New Redesigned Version

Welcome to the web page which allows you to download the installation files for NMCRL Offline application.

### Download Links

We invite you to discover the new NMCRL Offline redesigned version with improved functionalities and a brand new look & feel.

- [NMCRL Offline App.zip](#)
- [NMCRL Offline Database.zip](#)

**Please Note!**

- NMCRL Offline comes with two setup kits: one kit for the application and the other kit for the database
- The order in which you install NMCRL Offline is not important
- Make sure to download and install both setup kits on your PC

### Help File

Help File will help you to download and install your NMCRL Offline application & data.

- [Help File for Download & Installation](#)

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**NMCRL DVD Final Version**

Please note that the NMCRL DVD product will be discontinued starting November 2017. The final version for this product is available to download here.

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### Technical Support

For any issue, please contact the technical support:

- [nmcrl-offline@nspa.nato.int](mailto:nmcrl-offline@nspa.nato.int)
- +352 3063 6898



**The Current Edition Is:**  
October 2017

**Extracted On:**  
09 October 17

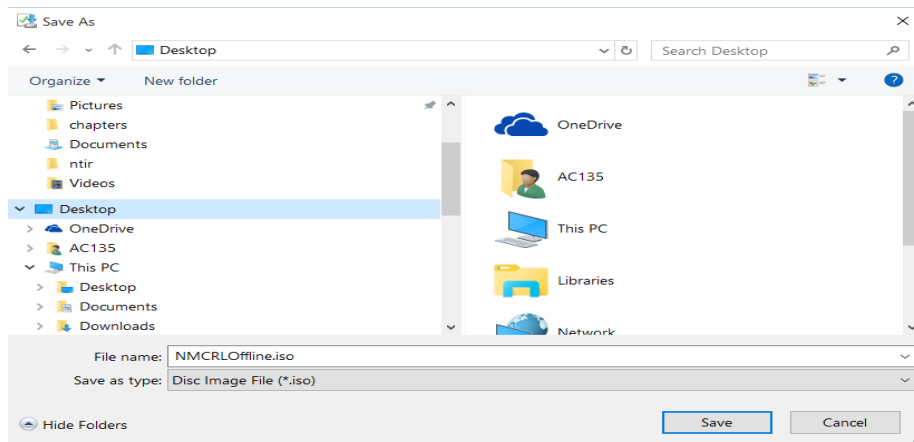
NMCRL Offline page opens.

To download **NMCRL Offline**, please click on the two links

- **NMCRL Offline App.zip**
- **NMCRL Offline Database.zip**



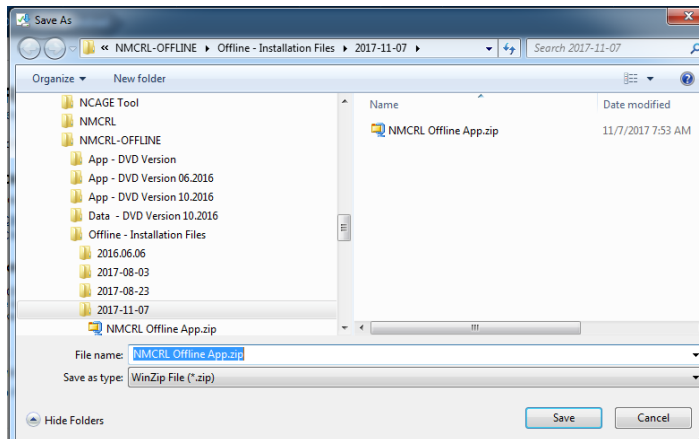
Pop-up window asks you what to do with a file at the bottom of the page. Click on **Save** or **Save as**.



In case you click on **Save as** you have to **specify location** (hard disk, USB stick, etc.) where the file will be saved. Hit Save.







Pop-up window asks you what to do with a file at the bottom of the page. Click on **Save** or **Save as**.



In case you click on **Save as** you have to **specify location** (hard disk, USB stick, etc.) where the file will be saved. Hit Save.

Unzip the two downloaded zip files.

Name	Date modified	Type	Size
 NMCRL Offline App	11/7/2017 8:41 AM	File folder	
 NMCRL Offline Database	11/7/2017 8:41 AM	File folder	
 NMCRL Offline App.zip	11/7/2017 7:53 AM	WinZip File	115,294 KB
 NMCRL Offline Database.zip	11/7/2017 8:02 AM	WinZip File	3,889,583 KB



# NMCRL OFFLINE Installation

## Help File

**PREPARED FOR**  
NMCRL OFFLINE Subscribers

**PRESENTED BY**  
NMCRL Team  
NSPA LB-LC / IT-CC





To install the NMCRL-OFFLINE, the minimal system configuration below is recommended:

- ✓ Operating System: Windows 7 minimum
- ✓ Memory: 2 GB minimum – 4 GB recommended
- ✓ Disk: 15 GB minimum – 20 GB recommended

During the installation process, it's recommended that you have Administrator rights over your machine.

This will allow you to install and run the application in good order.

Please note that the installation for NMCRL Offline Data might take over 30 minutes (depending on your current configuration).

**It is not anymore mandatory that at each new release of NMCRL- OFFLINE (every two months), to re-install the application and data files.**

**If the application has not been updated, you can only download and install the NMCRL OFFLINE Data.**

If you encounter the following message during installation:

***Error 1925:** You do not have sufficient privileges to complete this installation for all users of the machine. Log on as an administrator and then retry this installation*

Then follow this steps:

- Browse the NMCRL Offline xxx folder
- Right click the NMCRL Offline xxx Setup xxxx.exe file
- Select 'Run as Administrator'

## NMCRL-OFFLINE Installation Procedure

The installation can be executed:

1. As a Standalone Version
2. As a Network Version

In both case you will have to follow the 2 different installations:

- NMCRL OFFLINE Data (go to slide 12)
- NMCRL OFFLINE Application (go to slide 18)

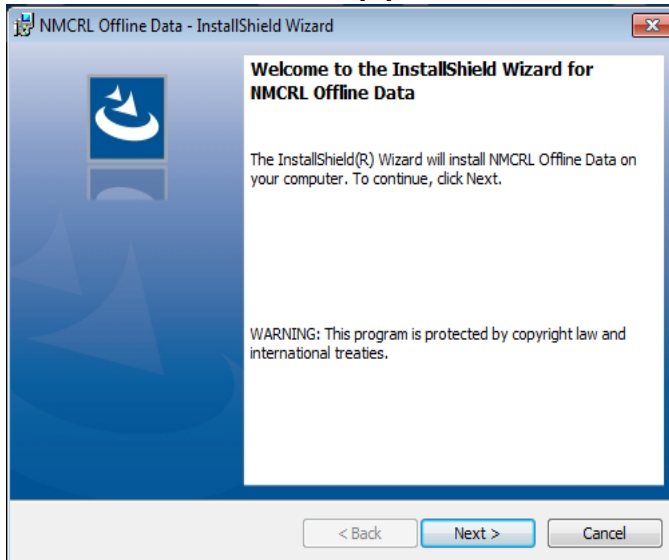
The activation of your license is now done through a web activation – go to slide 25

The NMCRL-OFFLINE application can also be uninstalled (go to slide 38)

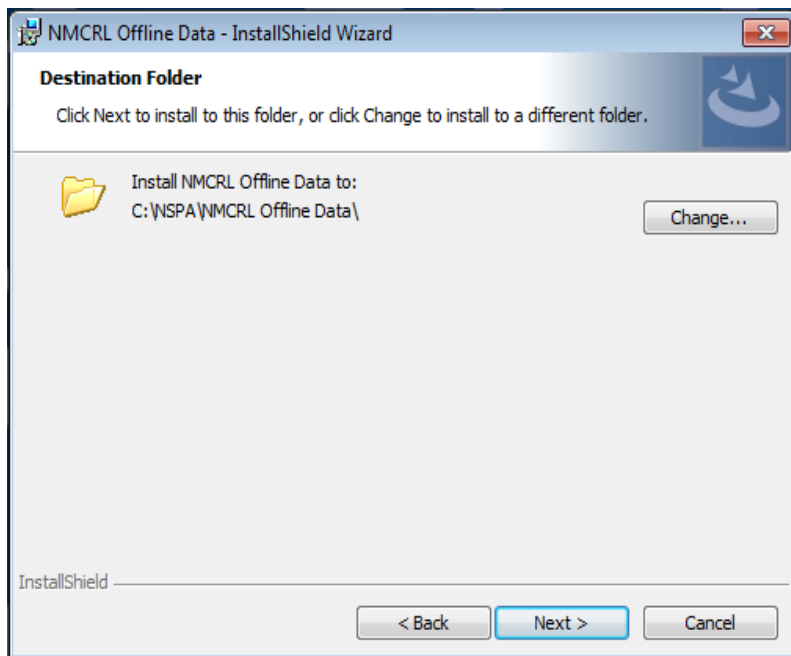


## NMCRL OFFLINE - Data Installation

1. From NMCRL Offline Database folder, run “NMCRL Offline Data Setup vxxxx.exe”
2. The screen below appears



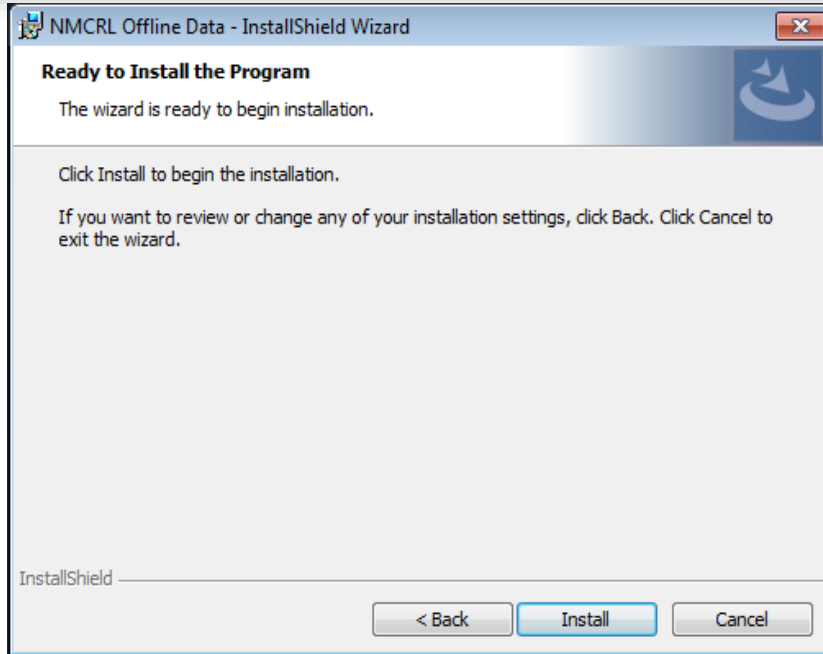
3. Click on the “Next” button



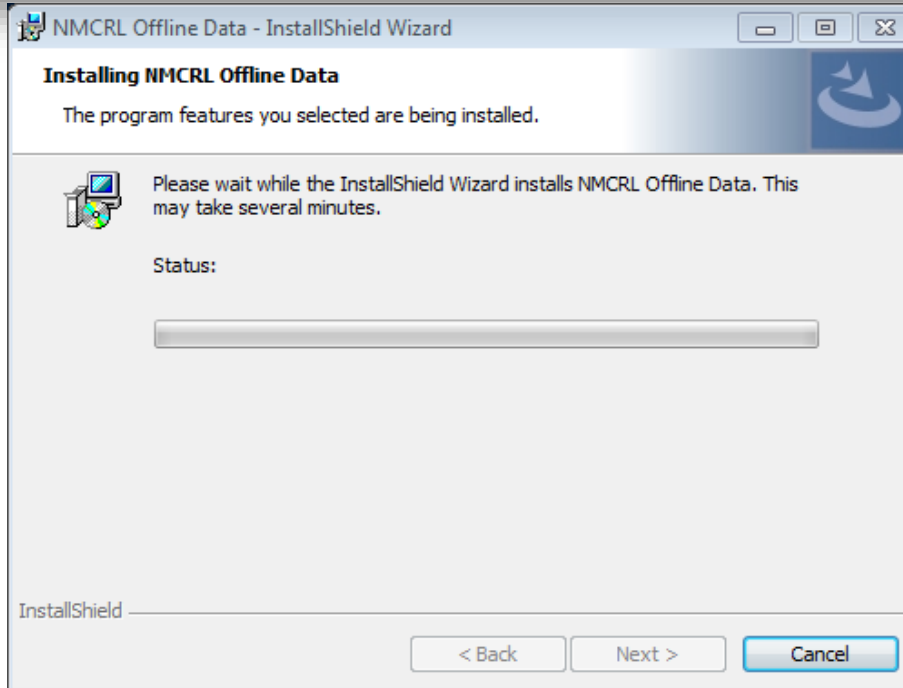
Select the Folder in which the data will be stored by clicking on the “Change...” button.

To install a **Standalone Version** select a folder on your hard disc.  
To install a **Network Version** select a folder on your network.

4. Click on the “Next” button



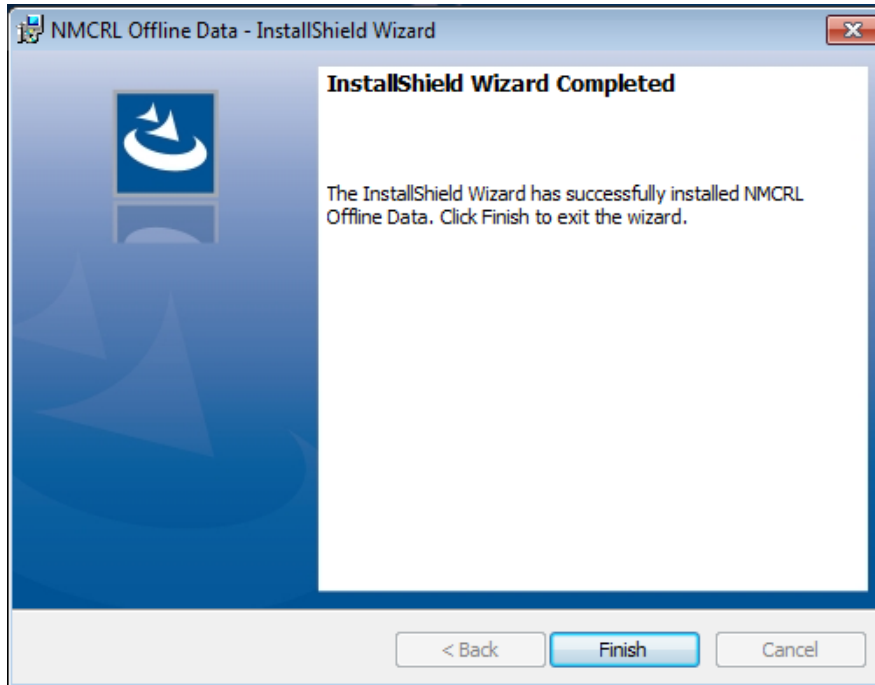
5. Click on the “Install” button



**IMPORTANT NOTE:** Depending on your computer performance, the installation can require 1 hour or more.



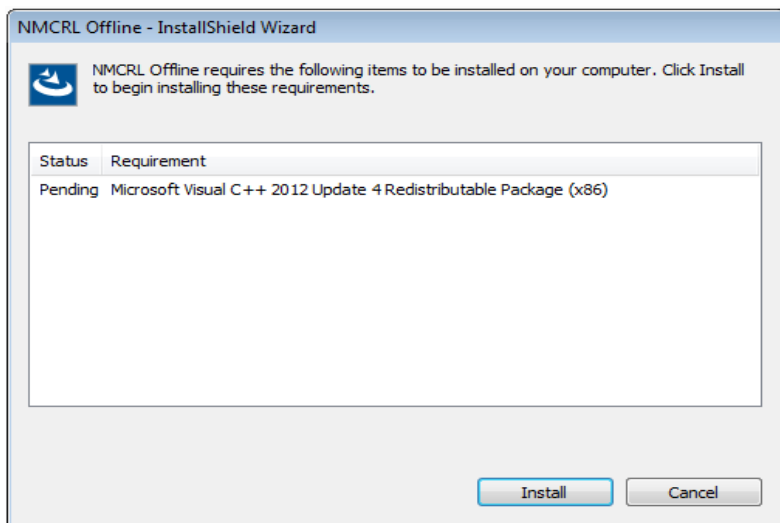
Once finished, the screen below appears



6. Click on the “Finish” button

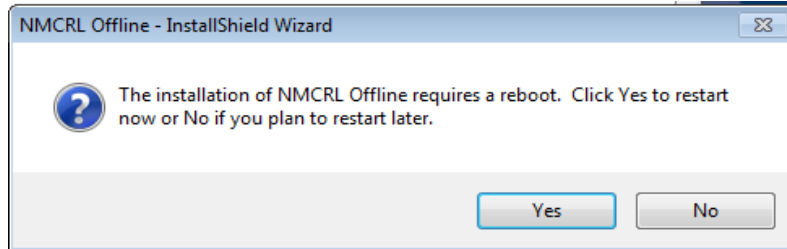
## NMCRL OFFLINE – Application Installation

1. From NMCRL OFFLINE App folder, run “NMCRL Offline Setup vxxxx.exe”
2. If some system files are not installed on your computer, the screen below appears else go to step 6



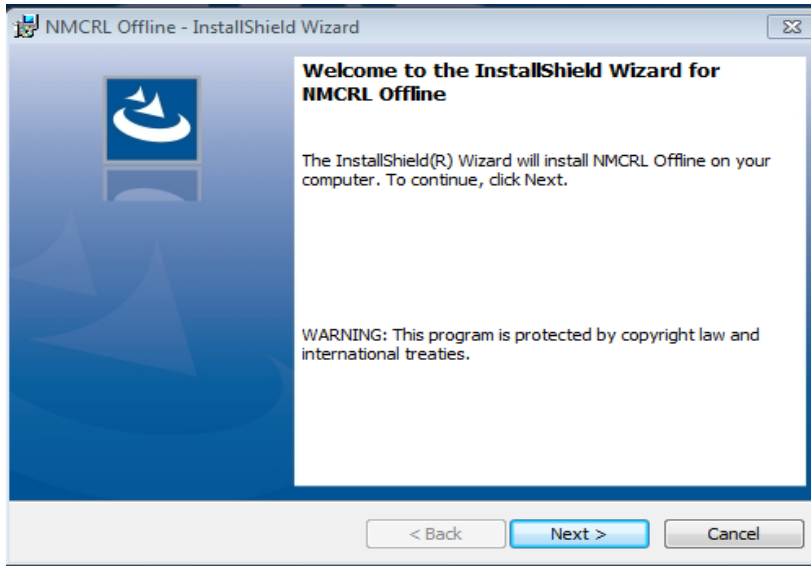
3. Click on the “Install” button

- Once this first step is completed you may have to restart your computer



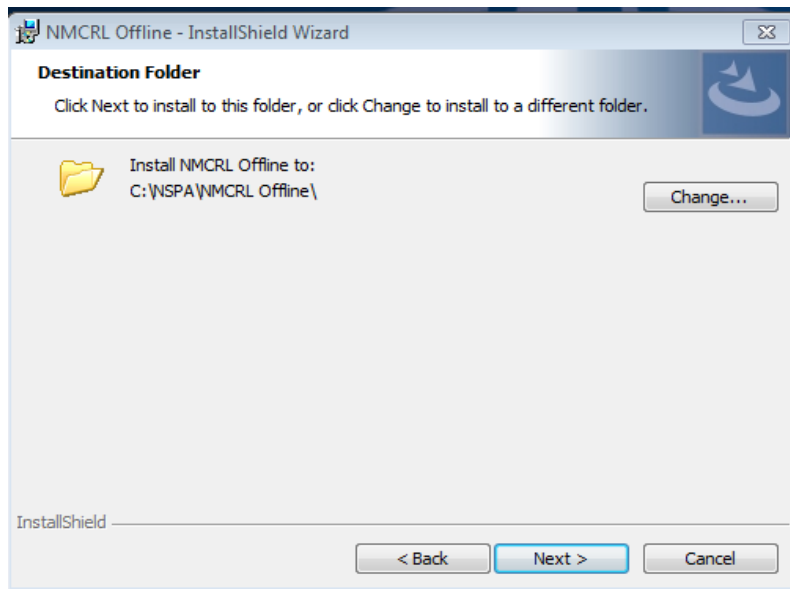
- Click on the “Yes” button

- Once the computer has restarted the screen below appears



- Click on the “Next” button

The screen below appears

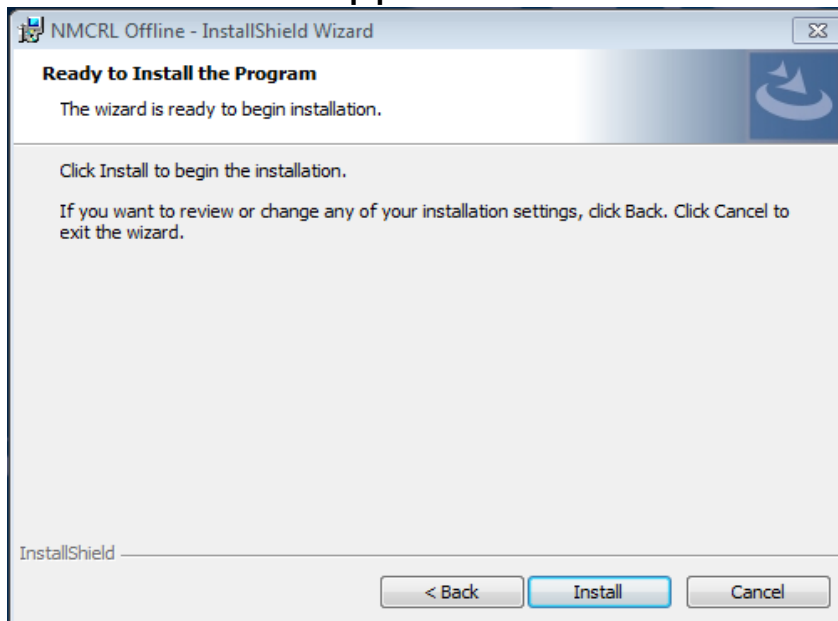


Select the Folder in which the application will be installed by clicking on the “Change...” button.

To install a **Standalone Version** or a **Network Version** select a folder on your **hard disc**.

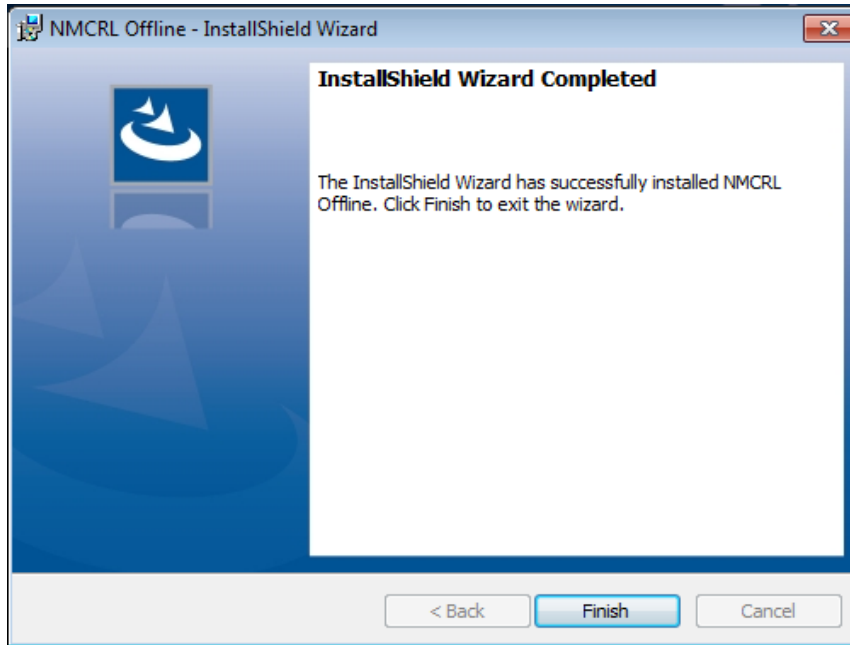
8. Click on the “Next” button

The screen below appears



9. Click on the “Install” button

Once finished, the screen below appears

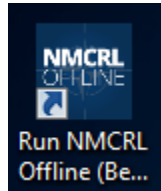


10. Click on the “Finish” button



## NMCRL OFFLINE – License Activation

On your desktop, a the new NMCRL-OFFLINE application shortcut has been created

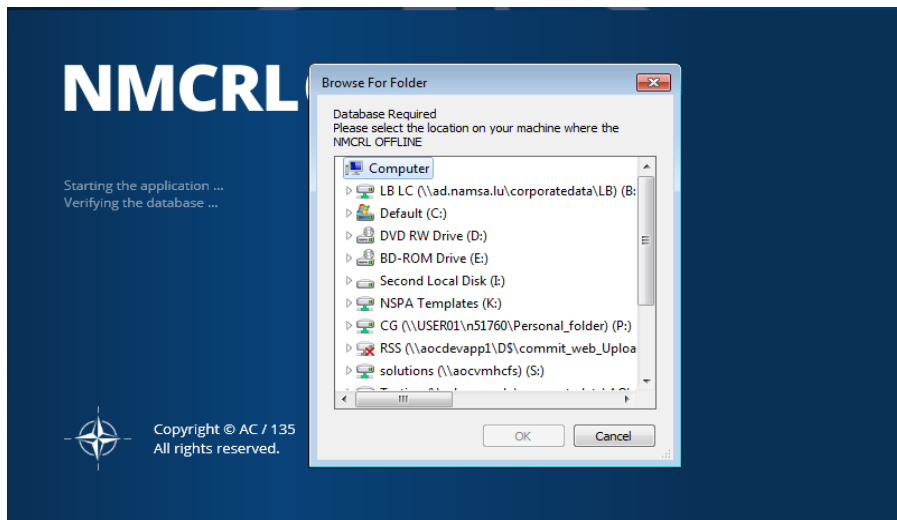


**This procedure is valid for the **Standalone Version** and the **Network Version**.**

The first time the application will be launched or if the license has expired, the user will be asked to activate the NMCRL OFFLINE License.

1. Double click on the NMCRL OFFLINE shortcut

The screen below appears



Select the Folder in which the NMCRL OFFLINE Data have been installed either on your hard disk (Standalone version) or on you network (Network version)

2. Click on the “OK” button

The screen below appears

**NMCRL Offline** ✕

## Activation Required

NMCRL Offline requires Activation.  
In order to activate and use NMCRL Offline, you will have to follow the steps below.

**Step 1.**

### Prepare

Press on the button below to automatically generate an Activation Request file.

**PREPARE REQUEST**

**Step 2.**

### Go Online

Access your NSPA account and generate the Activation Response file using the Activation Request file you created at Step 1.


[Go to the NSPA website](#)

**Step 3.**

### Finish

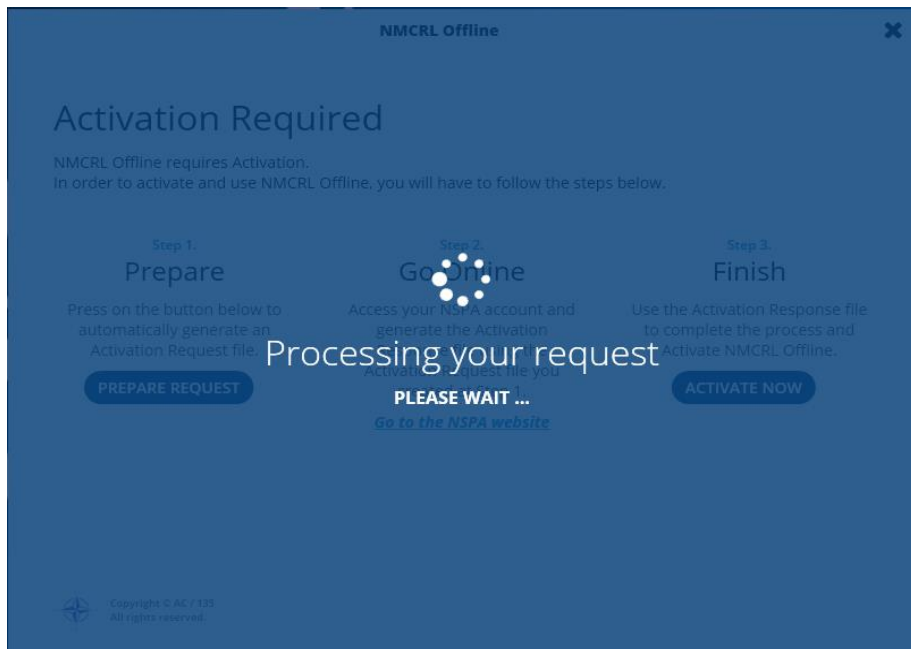
Use the Activation Response file to complete the process and Activate NMCRL Offline.

**ACTIVATE NOW**

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## Step 1: Preparation

3. Click on the “PREPARE REQUEST” button



**NMCRL Offline** [Close]

### Activation Required

NMCRL Offline requires Activation.  
In order to activate and use NMCRL Offline, you will have to follow the steps below.

**Step 1. Prepare**  
Press on the button below to automatically generate an Activation Request file.  
**PREPARE REQUEST**

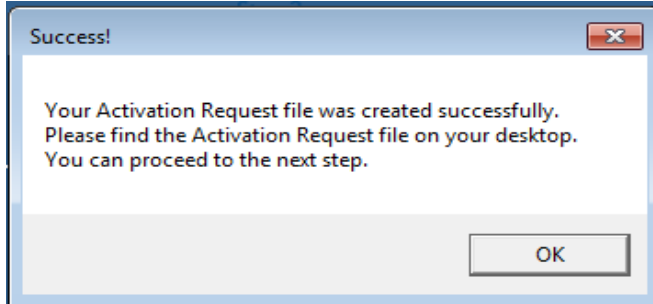
**Step 2. Go Online**  
Access your NSPA account and generate the Activation Request file you need.  
**PLEASE WAIT ...**  
[Go to the NSPA website](#)

**Step 3. Finish**  
Use the Activation Response file to complete the process and Activate NMCRL Offline.  
**ACTIVATE NOW**

Processing your request

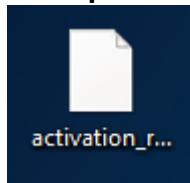
Copyright © AC / 135  
All rights reserved.

The screen below appears



4. Click on the “OK” button

A file named “activation\_request\_XXXXXXXXXXXXX.nmcrl” has been created on your Desktop

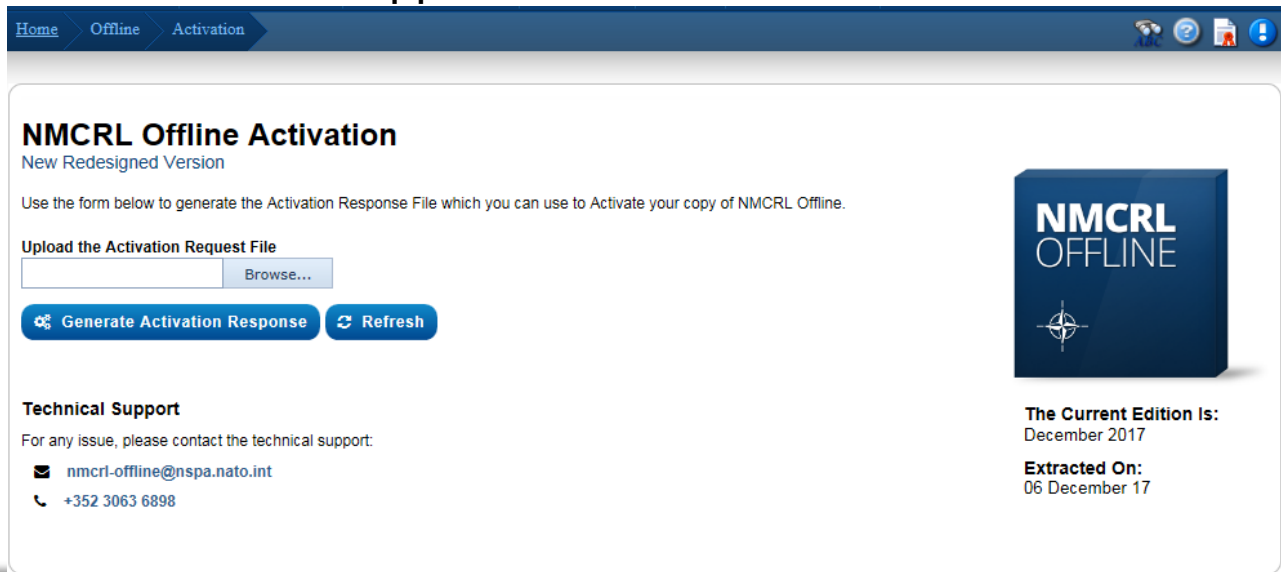


## Step 2: Go Online

5. Click on the link “*Go to the NSPA website*” button

6. Used your Master Admin credential to Log-In

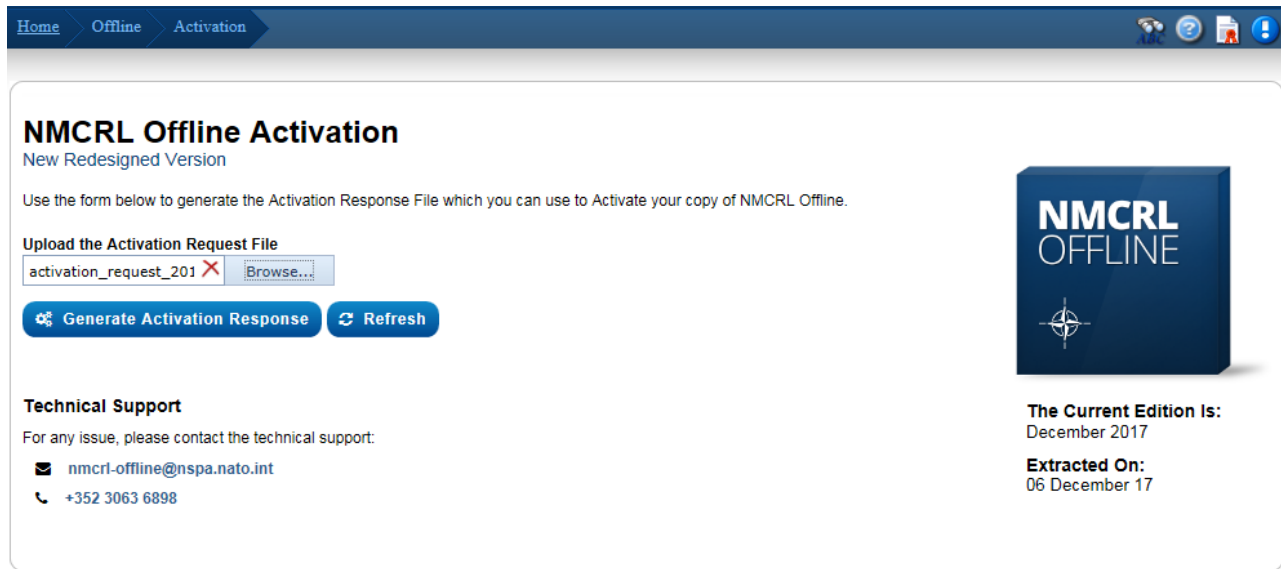
The screen below appears



The screenshot shows a web browser window with the following content:

- Navigation:** Home > Offline > Activation
- Page Title:** NMCRL Offline Activation
- Subtitle:** New Redesigned Version
- Instruction:** Use the form below to generate the Activation Response File which you can use to Activate your copy of NMCRL Offline.
- Form:**
  - Label: Upload the Activation Request File
  - Input field with a "Browse..." button
  - Buttons: "Generate Activation Response" (with a gear icon) and "Refresh" (with a circular arrow icon)
- Technical Support:**
  - Text: For any issue, please contact the technical support:
  - Email: [nmcrl-offline@nspa.nato.int](mailto:nmcrl-offline@nspa.nato.int)
  - Phone: +352 3063 6898
- Product Image:** A blue box labeled "NMCRL OFFLINE" with a compass rose icon.
- Edition Information:**
  - The Current Edition Is:** December 2017
  - Extracted On:** 06 December 17

7. Click on the “Browse...” button
8. Select the file named “activation\_request\_XXXXXXXXXXXXX.nmcrl” created during step 1 on your Desktop

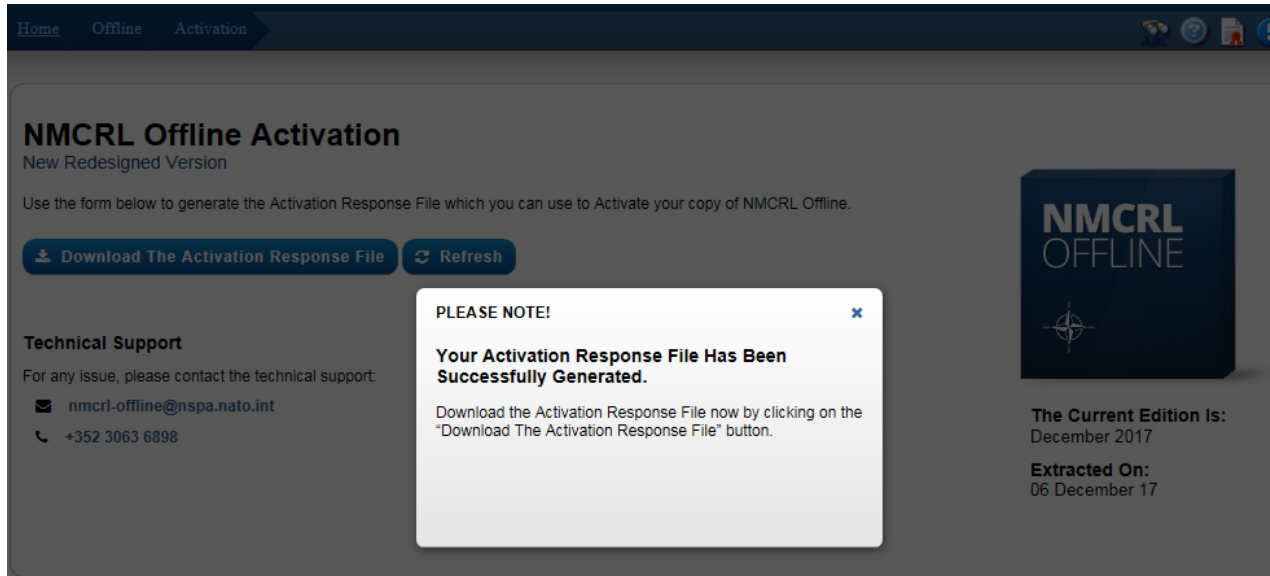


The screenshot shows a web browser window with the following content:

- Navigation:** Home > Offline > Activation
- Page Title:** NMCRL Offline Activation
- Subtitle:** New Redesigned Version
- Instructions:** Use the form below to generate the Activation Response File which you can use to Activate your copy of NMCRL Offline.
- Upload Section:**
  - Section: Upload the Activation Request File
  - File input: activation\_request\_201 (with a red X icon) and a "Browse..." button.
  - Buttons: "Generate Activation Response" (with a gear icon) and "Refresh" (with a circular arrow icon).
- Technical Support:**
  - Text: For any issue, please contact the technical support:
  - Email: nmcrl-offline@nspa.nato.int
  - Phone: +352 3063 6898
- Product Image:** A dark blue box labeled "NMCRL OFFLINE" with a compass rose icon.
- Edition Info:**
  - The Current Edition Is: December 2017
  - Extracted On: 06 December 17



- Click on the “Generate Activation Response” button  
A Popup window is displayed



The screenshot shows a web browser window with the following content:

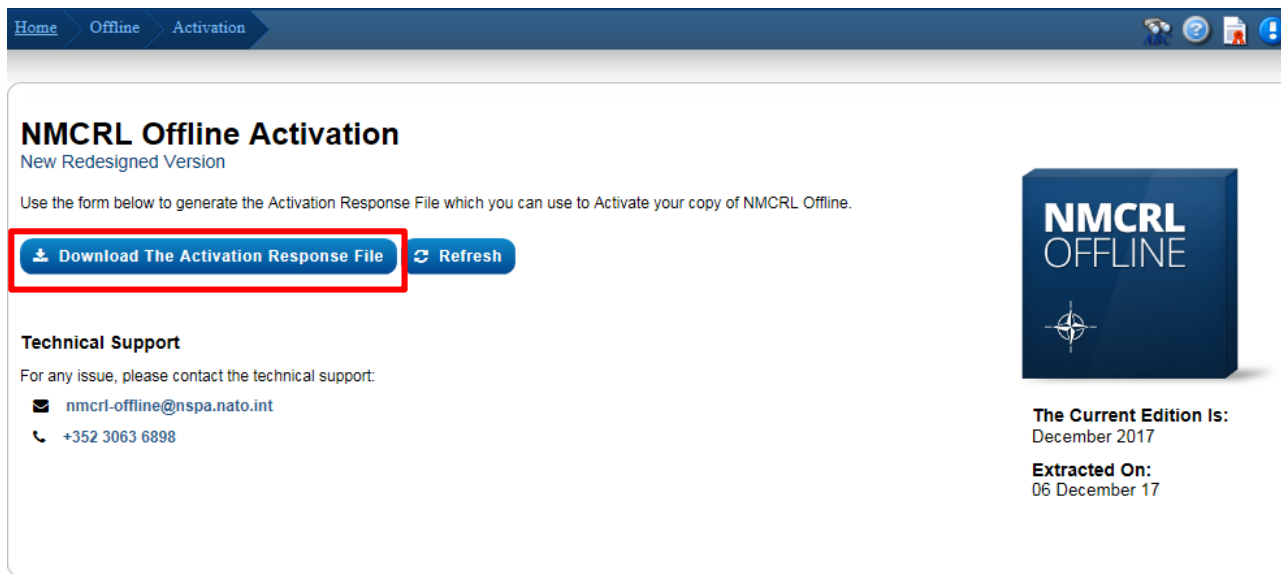
- Navigation:** Home, Offline, Activation
- Page Title:** NMCRL Offline Activation
- Subtitle:** New Redesigned Version
- Instruction:** Use the form below to generate the Activation Response File which you can use to Activate your copy of NMCRL Offline.
- Buttons:** Download The Activation Response File, Refresh
- Technical Support:**
  - For any issue, please contact the technical support:
  - Email: nmcrl-offline@nspa.nato.int
  - Phone: +352 3063 6898
- Product Image:** NMCRL OFFLINE software box with a compass rose logo.
- Text:**
  - The Current Edition Is:** December 2017
  - Extracted On:** 06 December 17
- Popup Message:**

**PLEASE NOTE!**

**Your Activation Response File Has Been Successfully Generated.**

Download the Activation Response File now by clicking on the “Download The Activation Response File” button.

## 10. Click outside the popup to close it, the screen is updated



Home > Offline > Activation

### NMCRL Offline Activation

New Redesigned Version

Use the form below to generate the Activation Response File which you can use to Activate your copy of NMCRL Offline.

[Download The Activation Response File](#) [Refresh](#)

#### Technical Support

For any issue, please contact the technical support:

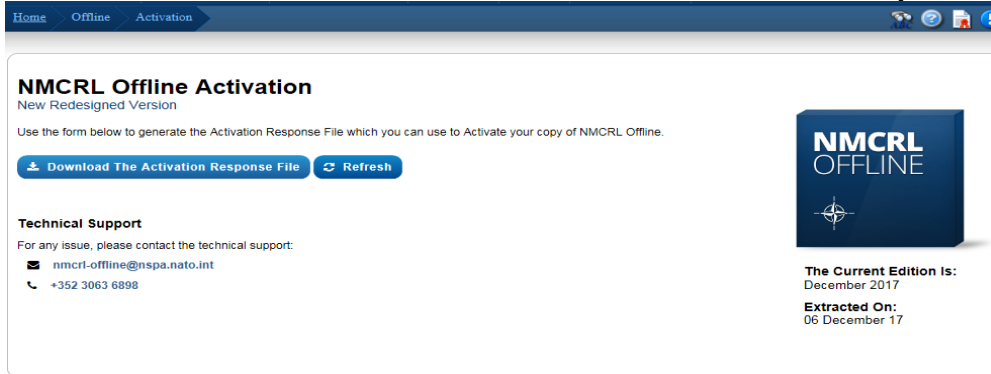
- [nmcrl-offline@nspa.nato.int](mailto:nmcrl-offline@nspa.nato.int)
- +352 3063 6898

**NMCRL OFFLINE**

The Current Edition Is:  
December 2017

Extracted On:  
06 December 17

## 11. Click on the “Download the Activation response File” button



## 12. Save the file generated (activation\_response\_XXXXXXXXXXXXXXXXX.nmcrf) on your Desktop

## Step 3: Activation

### 13. Go back to the NMCRL OFFLINE application

**NMCRL Offline** ✕

## Activation Required

NMCRL Offline requires Activation.  
In order to activate and use NMCRL Offline, you will have to follow the steps below.

Step 1.

### Prepare

Press on the button below to automatically generate an Activation Request file.

**PREPARE REQUEST**

Step 2.

### Go Online

Access your NSPA account and generate the Activation Response file using the Activation Request file you created at Step 1.


[Go to the NSPA website](#)

Step 3.

### Finish

Use the Activation Response file to complete the process and Activate NMCRL Offline.

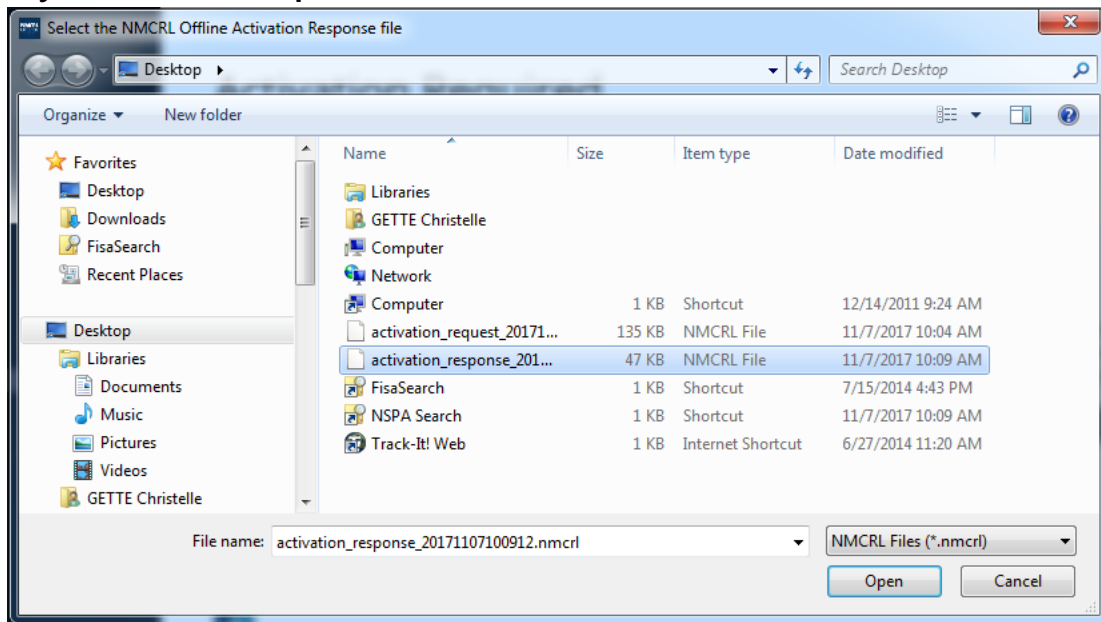
**ACTIVATE NOW**



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All rights reserved.

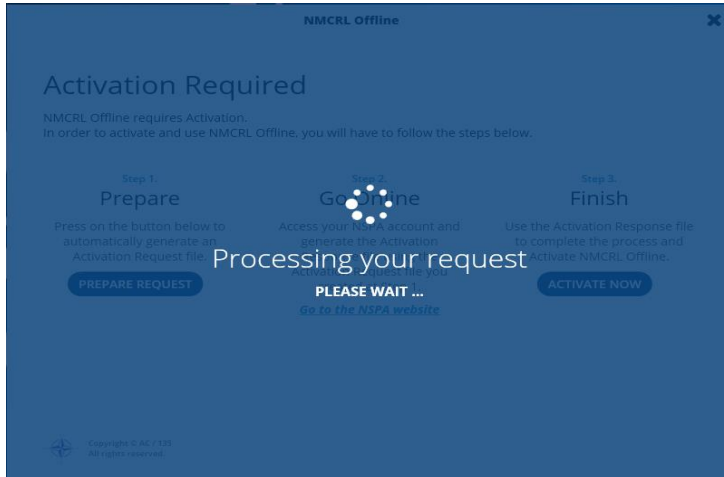
### 14. Click on the “ACTIVATE NOW” button

15. Select the file (activation\_response\_XXXXXXXXXXXXX.nmcrl) you just have saved on your Desktop

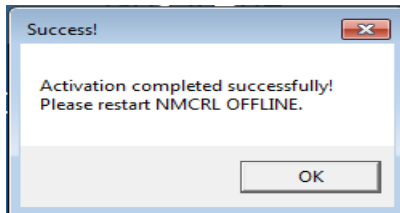


16. Click on “Open” button

The screen below appears until the activation is completed



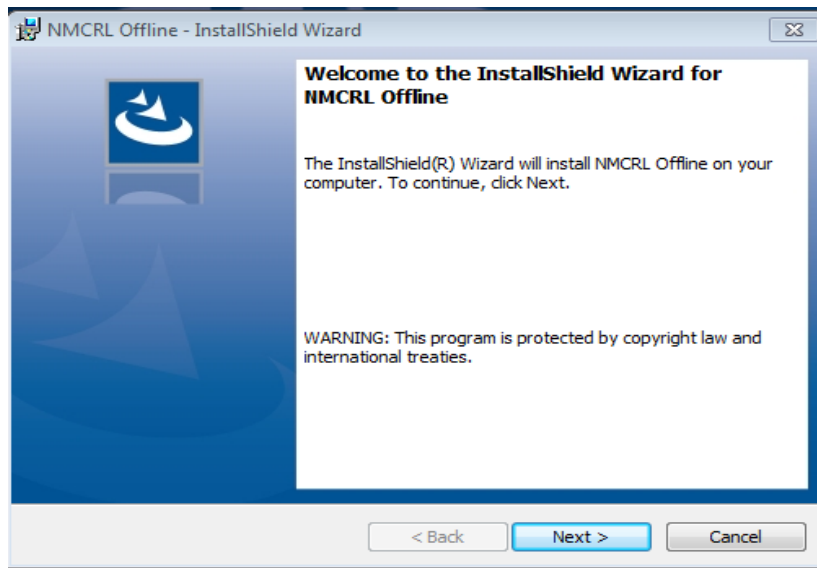
Once the activation complete, the screen below appears:



**NMCRL OFFLINE is now ready to be used**

## NMCRL OFFLINE – Uninstallation

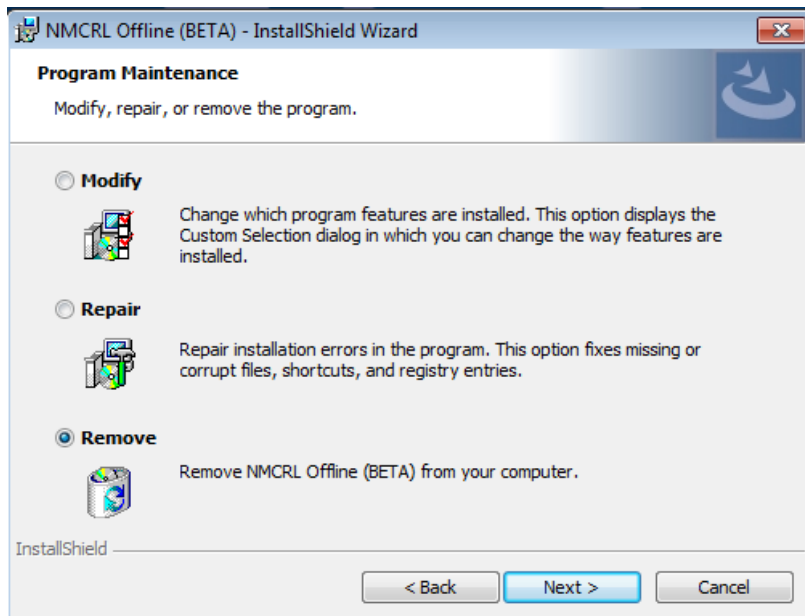
1. From NMCRL OFFLINE App folder, run “NMCRL Offline Setup vxxxx.exe”



2. Click on the “Next” button



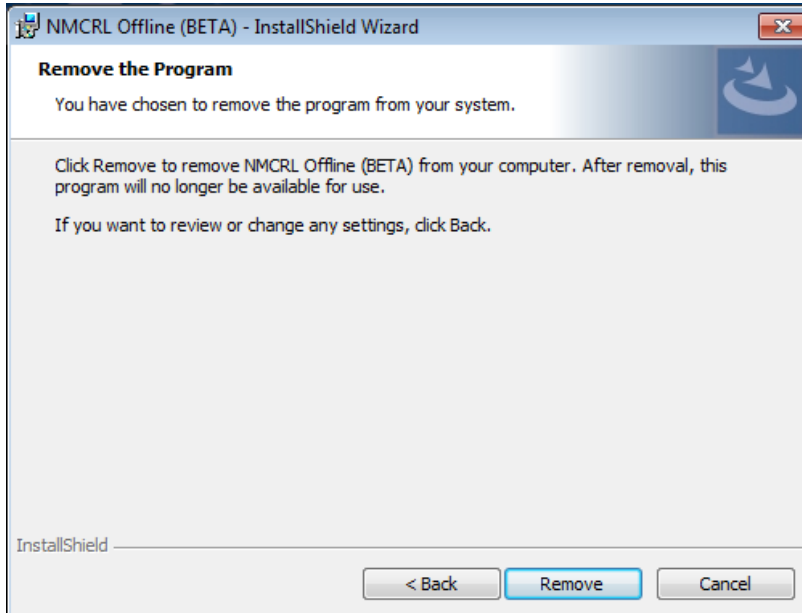
The screen below appears



3. Select the “Remove” option

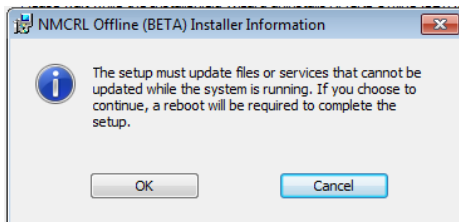
4. Click on the “Next” button

The screen below appears



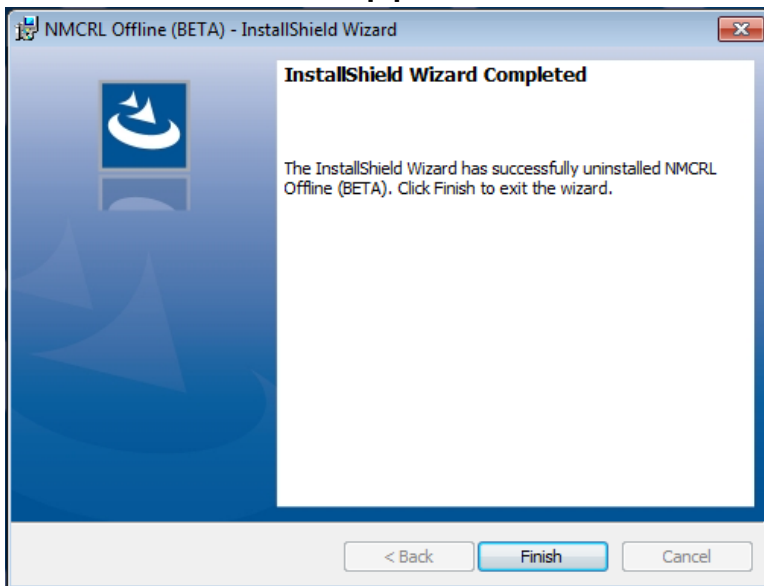
5. Click on the “Remove” button

The screen below appears



6. Click on the “OK” button

The screen below appears



6. Click on the “Finish” button  
NMCRL OFFLINE is uninstalled now

For any issue, please contact the NMCRL support team:

Subscription issue: [nmcrl@nspa.nato.int](mailto:nmcrl@nspa.nato.int)

Technical installation issue: [itc.codif@nspa.nato.int](mailto:itc.codif@nspa.nato.int)

Other technical issue: [nmcrl-offline@nspa.nato.int](mailto:nmcrl-offline@nspa.nato.int)