



NCAGE Code Request User Guide

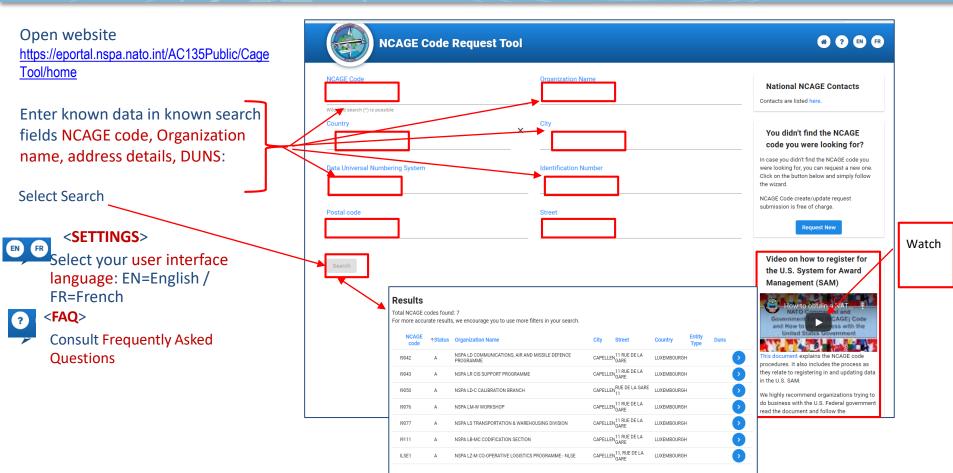
- 1. Check existing NCAGE (NATO Commercial & Government Entity Code)
- 2. Update existing NCAGE
- 3. Request new NCAGE
- 4. Supranational Organizations request NCAGE





1. Look up existing NCAGE











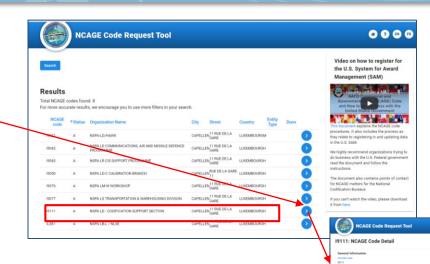


<Search results>

Review search results, Select concerned NCAGE, open details

<consult NCAGE data>

- Review details of existing NCAGE: Name, address details, Contact phone number, contact email,
- If details require update, click Create Update Request
- Or return to search page



A - Active record

Geographical Locatio

11 PLE DE LA GARE L-8325 Postal Location

9035230636748









22 Jul 2015

13 Jan 2020



Continue to the bottom of the form

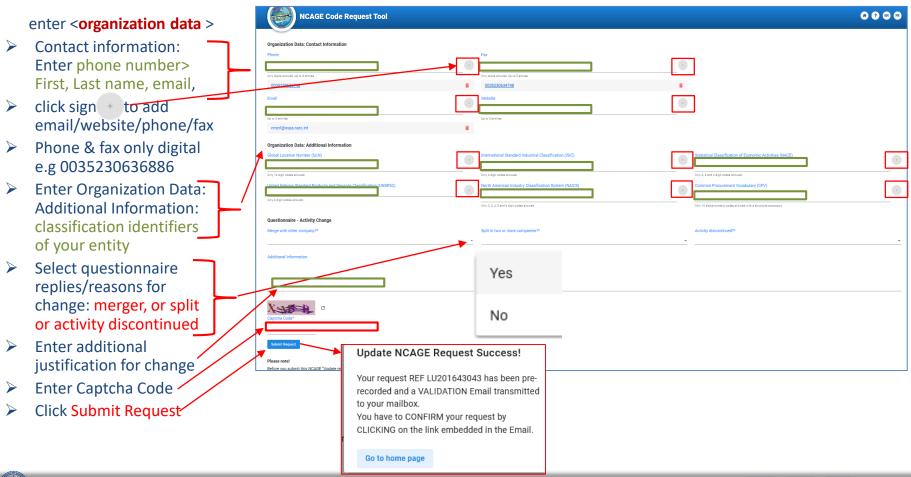


















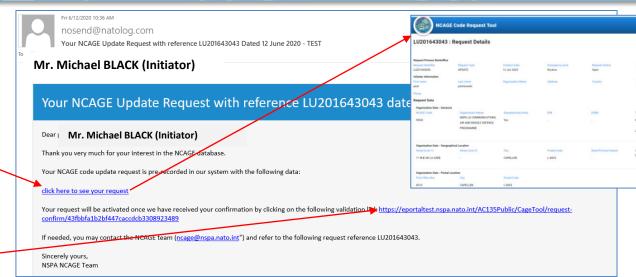


E-mail confirmation arrives to email of initiator

Review request details

Required: Validate your request by clicking on validation link

Confirmation message appears to end the update process









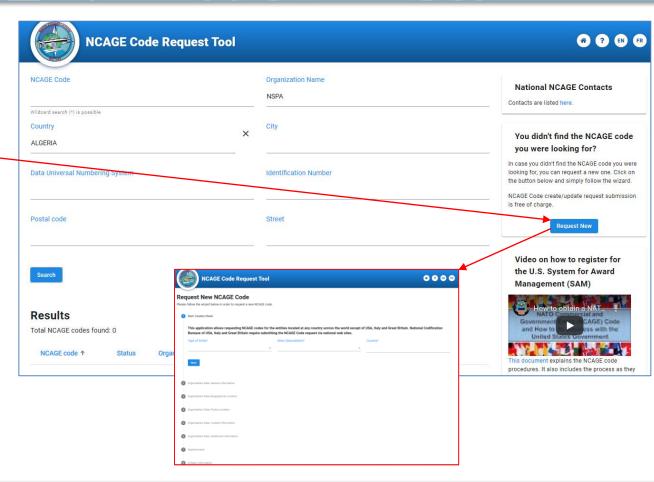






if no existing NCAGE found, Request New NCAGE

Application will open wizard in the new window





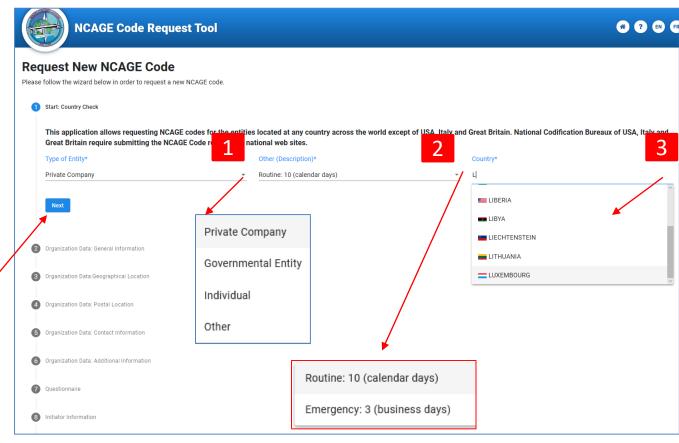






Follow wizard order 9 steps: Step 1:

- Enter all mandatory data marked with (*)
- 1.Select type of entity from dropdown menu
- 2. Select: type of request: routine or emergency
- 3. Select from drop down list: Country of entity registration
- Click Next to the following step.









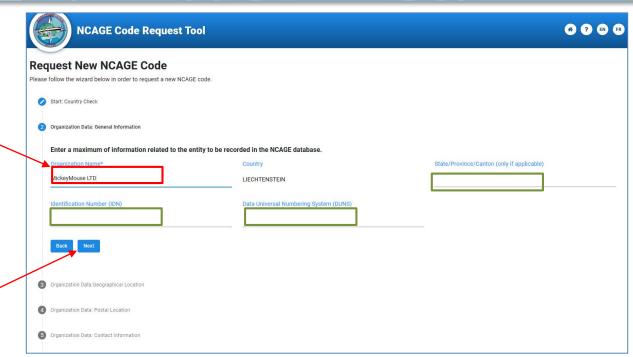




Step 2:

- Enter all mandatory data marked with (*)
- Enter organization data "organization name"
- Enter if available state, identification number and DUNS

- Click Next to the following step.
- Or Back return to the previous step





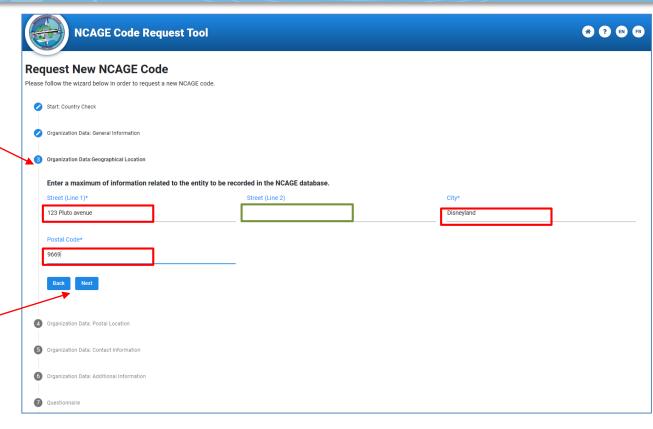




Step 3:

- Enter all mandatory data marked with (*)
- Enter organization data: "geographical location"
- Enter street address, city, postal code

- Click Next to the following step.
- Or Back return to the previous step



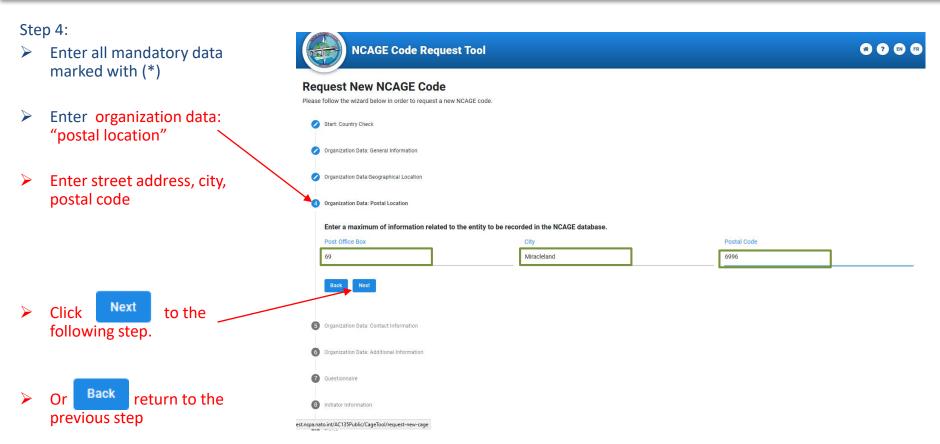










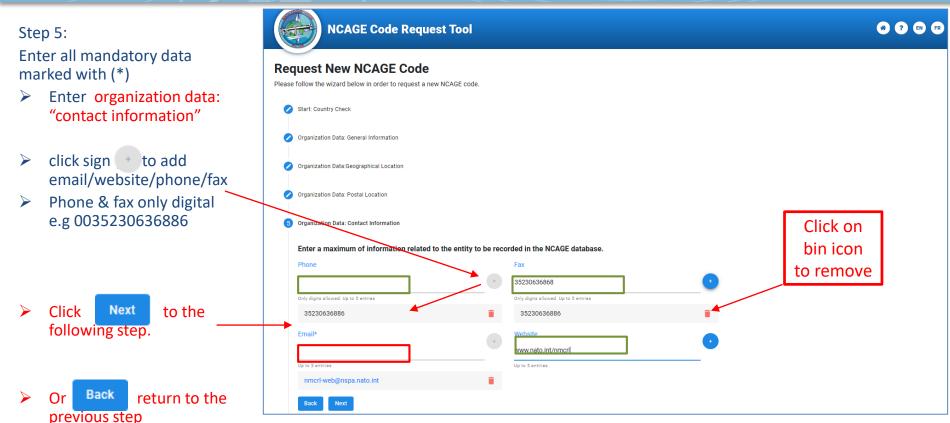














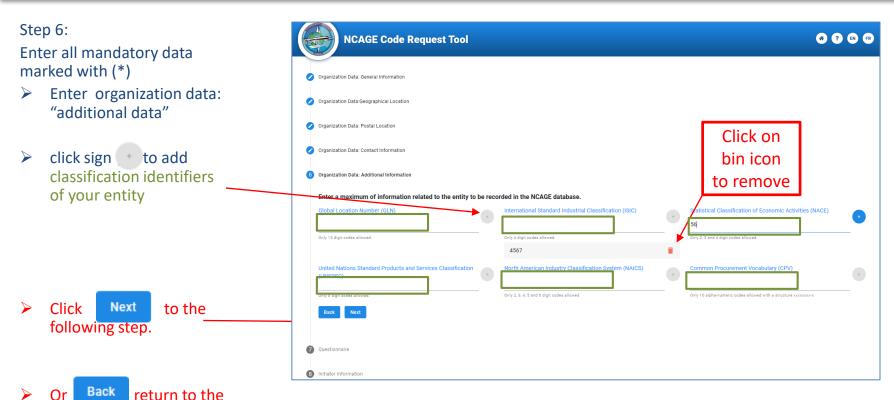












https://eportal.nspa.nato.int/AC135Public/CageTool/home



previous step







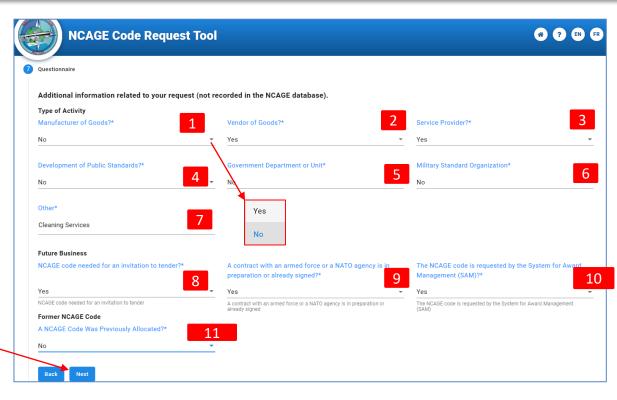


Step 7: Select YES/NO response to questionnaire

Select response from dropdown menu to all mandatory questions marked with (*)

Click Next to the following step.

Or Back return to the previous step



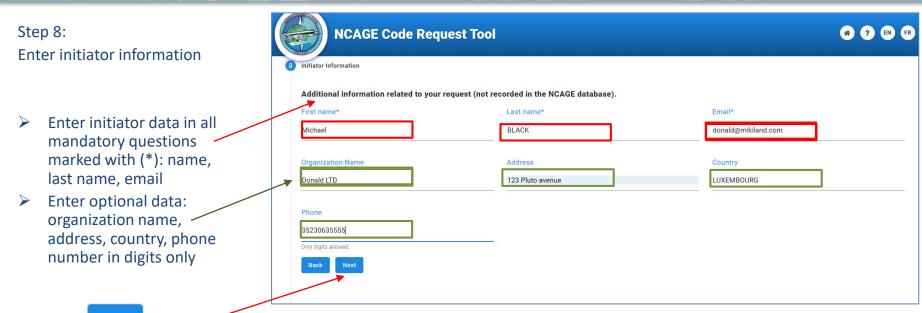












Or Back return to the previous step

Next

following step.

to the

Click





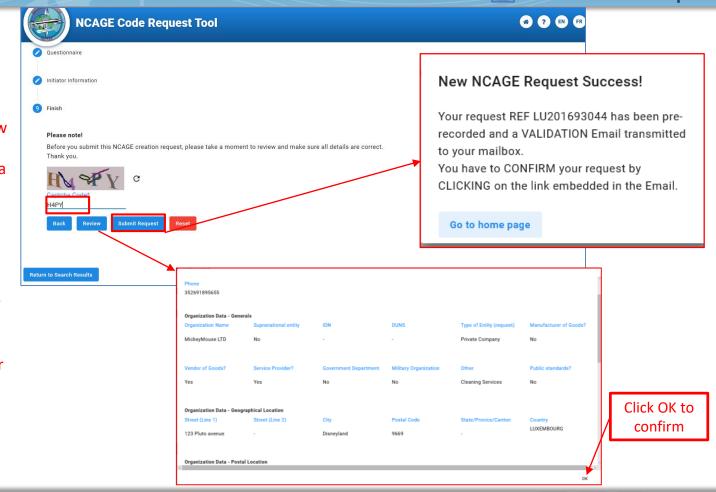




Step 9: **Finish**

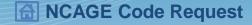
- Review Click to review all details entered.
- **Enter mandatory Captcha** Code (*)
- Click Submit request

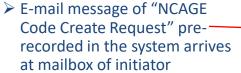
- Back return to the previous step
- Reset Or Click to clear all entry fields



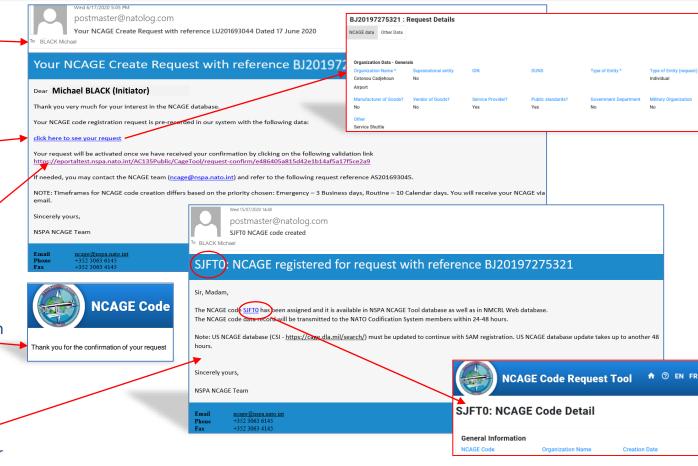




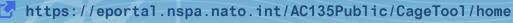




- Click here to review your request details
- Required: Validate your NCAGE Code Request by clicking on validation link
- After validation a confirmation message pops up
- Assigned NCAGE Code will finally be transmitted via E-mail message to the initiator















Supranational Organizations alike:

- United Nations (UN)
- European Union (EU)
- North Atlantic Treaty Organization (NATO)
- International Standard Organization (ISO), etc.

shall request NCAGE code via email at ncage@nato.nspa.int

The email shall comprise complete:

- entity name
- Address
- email address
- Phone number
- website





ncage@nato.nspa.int









